

**COMMUNITY OF NEW HAVEN RIVERDALE  
MINUTES OF REGULAR MONTHLY COUNCIL MEETING  
Tuesday, July 18<sup>th</sup>, 2017  
At Community Office at Legion in New Haven**

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**PRESENT:**

Claus Brodersen, Chair  
Willem Vander Leeuw  
Luis Bate  
Stephen Gould  
Sharon Slauenwhite

**Also present:** Dianne Dowling, Administrator  
Resident Alex Davidson  
Resident's Alex and Anne Jamieson

**CALL TO ORDER:**

Meeting called to order by Chair at 7:30 P.M.

**APPROVAL OF AGENDA:**

**Motion:**

*"To approve the Agenda as circulated."* (M) Sharon Slauenwhite (S) Stephen Gould, Motion carried

**CONFLICT OF INTEREST DECLARATION:** Nothing declared.

**APPROVAL OF MINUTES:**

**Motion:**

*"To approve the Minutes of the Regular Monthly Council meeting of June, 2017 as circulated"* (M) Stephen Gould (S) Willem Vander Leeuw, Motion carried.

**BUSINESS ARISING FROM MINUTES:**

**Soccer Field Upgrades:**

**1. Resolution to approve the submission of the GAS Tax – Notional Allocation – Capital Investment Plan Application (GT-NA-CIP) Listing Recreational Infrastructure upgrade as being the number one priority of the Community to be signed.**

**2: The Administrator noted another resolution is required to allocate the addition funds:**

**Resolution 2017 – 2**

*"Be it Resolved that the Community of New Haven Riverdale allocate \$39,125.00 of the Community's Capital Reserve Fund to go towards the Soccer Field Upgrade Project."* (M) Councilor Stephen Gould (S) Councilor Luis Bate, Motion carried.

**CORRESPONDENCE:** Circulated digitally

## COMMITTEE REPORTS:

### BUILDING:

1. **David McQuaid application for subdivision:** The Administrator advised that Mr. McQuaid had finally picked up his subdivision plans and paid the fee. Council reviewed the McQuaid application which was stamped and signed off on June 22, 2017.

2. Derek French – Nothing to report.

3. Application from Alex Davidson for one lot subdivision deferred from the June meeting to give Council ample time to review this application: Councilor Bate presented the application. He said that Planning board had met prior to this meeting to review this application and the recommendation from Planning board was to deny based on the noncompliance with Section 16.4 of the **Community of New Haven Riverdale Bylaws** and Policy PR-8 of the **Community of New Haven Riverdale Official Plan**.

*See below for reference.*

### “16.4 NUMBER OF ACCESSES

No person shall establish more than one access per each 660 feet (201.2 m) or less of road frontage for the following purposes:

- (a) a driveway;
- (b) a shared driveway with a minimum width of 24 feet (7.3 m) and a minimum depth of 200 feet (61.0 m) for up to two lots, one being a panhandle lot;
- (c) a 66 foot (20.1 m) wide road built to Department of Transportation and Public Works Standards serving up to five (5) onsite serviced lots.”

### “Policy PR-8: Strip Development

It shall be the policy of Council to regulate the number of uncontrolled accesses in order to control strip development.

### Plan Actions:

- The Development Bylaw shall limit the number of accesses to one (1) for every six hundred and sixty feet (660') or less of road frontage per parcel.
- Where this would limit the total number of lots to less than five (5), the Bylaw shall permit the establishment of a subdivision road serving up to five (5) lots, provided that safe sight distance can be obtained.
- One panhandle lot maybe created for every six hundred and sixty (660') or less of road frontage, which is a minimum size of 43,560 square feet with a minimum 24 foot wide shared right of way to an existing Government road. This panhandle lot shall be considered one of the five allowable lots.”

### Motion:

*“Being that this application does not meet the requirements of Section 16.4 of the Community of New Haven Riverdale Bylaws and Policy PR-8 of the New Haven Riverdale Official Plan be it moved to follow the recommendation of Planning Board and deny this application.”* (M) Luis Bate (S) Stephen Gould, Motion carried.

Five copies of Mr. Davidson’s survey plans were returned to him one copy was retained for the Community files.

The Administrator is to write a letter to the Davidson’s explaining the reason for denial and the appeal process.

### FINANCE:

**The following were circulated:**

- Bank Statements for June 2017
- Updated Budget figures
- Payables
- Canada Day reconciliation
- List of expenses for student to date

Noted for information only:

**BLACK FLY:** Project progressing well. Discussed the outstanding amount from 2014 and the Administrator noted that Bugbusters have acknowledged the final report was not received.

**RECREATION:**

1. **APM Center:** nothing to report.

2. **Soccer Field Upgrade:** The proposal from Adam Clark of CBCL was read out by the Administrator as to the scope of the work.

**OFFICIAL PLAN REVIEW:** Next meeting is scheduled for July 25<sup>th</sup>, Tuesday at 7:30 PM.

**EMERGENCY PLAN:** Nothing to report.

**ADMINISTRATORS REPORT:** Verbal report given. The Administrator updated Council on the student's progress and asked if there is anything Council would like the student to work on and the request was for him to mark the trail with stakes so that it is more visible. The Administrator is to provide him with some stakes and paint to mark them.

It was noted that the pile of rocks left after the Highway work is slowly decreasing.

A question was asked concerning regulations on derelict buildings and the response was it would be best to check with the Province.

The Council also requested that more Park sign's be ordered as all of the ones installed have been removed.

**OTHER BUSINESS:**

1. **Discussion on meetings concerning Potential Boundary Changes:** The RFP is on the final draft and Councilor Gould explained that the document is about generating all the data available and compiling a list of must haves. Council expressed regret that Clyde River has opted out of the group. Councilor Gould also noted that the impact of the report will be financially zero as the Province has approved all the funding needed. He also said that the decision on who represents the Communities when working with the successful consultant has not been made yet. Councilor Gould will circulate a copy of the draft RFP.

2. **Discussion on new Municipal Act:** Nothing to report

3. **North River Fire Dept. Contract:** Noted there are some issues around disclosure of information since this will become a public document if adopted. Also noted there should be something in the document to ensure equal billing of the Fire Dues for all Communities under the North River Fire Departments service area. Councilor Slauenwhite will email the Administrator the wording to amend the document and the revised document will be circulated to be reviewed at the August meeting.

4. The Council briefly discussed the Administrator's job description.

5. A question was asked about ATV's and protective gear. It was noted that ATV's should not be on public roads.

**ADJOURNMENT:** Being no further business moved to adjourn the meeting at 8:35 PM by Councilor Slauenwhite.

**Submitted,**

**Dianne Dowling**

**Action items from meeting:**

1. Council to continue to compile Emergency Plan information
2. Next meeting on Official Plan to be on July 25<sup>th</sup>.