

**COMMUNITY OF NEW HAVEN RIVERDALE
MINUTES OF REGULAR MONTHLY COUNCIL MEETING
Tuesday, September 20th, 2016
At Community Office at Legion in New Haven**

PRESENT:

Claus Brodersen, Chair
Stephen Gould
Sharon Slauenwhite
Luis Bate

Regrets:

Willem Van der Leeuw

Also present: Peter Bevan-Baker MLA and Dianne Dowling, Administrator

CALL TO ORDER:

Meeting called to order by Chair at 7:30 P.M.

The chair passed the floor over to Mr. Bevan-Baker to discuss the new Municipal Act. The Chair mentioned that The Chair and Councilor Gould attended a meeting at Afton Community concerning a potential opportunity to combine the following communities: Afton; West River; Bonshaw; Clyde River; and Meadowbank. The Council discussed the shared objectives of this grouping and noted there will be a further meeting scheduled. Councilor Gould noted that he has a couple of issues with the new Municipal Act, one being that Municipalities would be required to foot the bill for the IRAC appeal process. He also noted that every Municipality will need to have policy and procedures regulations. Mr. Bevan-Baker requested that any questions the Council may have be forwarded to him so he can bring them up during question period. Council discussed hosting an information session to inform residents of the anticipated process, it was noted this meeting could be in conjunction with the proposed rezoning meeting. At this point Mr. Bevan-Baker left the meeting (8:30 PM)

APPROVAL OF AGENDA:

Motion:

"To approve the Agenda as circulated, with the modification of moving 5(B) to business arising from the minutes." (M) Stephen Gould (S) Luis Bate, Motion carried

CONFLICT OF INTEREST DECLARATION: No Conflicts declared at this time.

APPROVAL OF MINUTES:

Motion:

"To approve the Minutes of the Regular Monthly Council meeting of June 21st, 2016 as circulated" M) Stephen Gould (S) Luis Bate, Motion carried.

BUSINESS ARISING FROM MINUTES:

1. Summer meetings: The Chair noted that he has concerns over the policy to not have regular monthly meetings over the summer break and would like to see meetings established over the summer months.

MOTION:

“That the New Haven Riverdale Council end the policy of breaking over the summer months and begin having regular monthly meetings during the months of July and August starting in 2017.”

(M) Stephen Gould (S) Sharon Slauenwhite, Motion carried.

CORRESPONDENCE:

1. Copies of correspondence circulated and Councilor Slauenwhite gave a brief summary of the content. Administrator is to scan and circulated digitally information on Community leaders and the information on Reviewing Official Plans and Bylaws. Noted, that the APM center meeting may be rescheduled due to a conflict with the meeting on the new Municipal Act. The Administrator noted that the Town of Cornwall had passed on the information that the North River Fire Department has cancelled the proposed second increase in fire dues, since they now have adequate funds from the Case the Ace.

COMMITTEE REPORTS:

BUILDING:

1. Summary of applications circulated
2. Rezoning request:

MOTION:

“That this request be forwarded to the Planning Board meeting for their review and recommendations.” (M) Luis Bate (S) Stephen Gould, Motion carried.

3. **Procedure for Approval of Planning applications:** Council noted that somehow in the last couple of years this policy has been dropped therefore the Administrator is to draft a revised policy and circulate at the next meeting.

FINANCE: Report circulated.

Motion

“To approve the finance report circulated” (M) Stephen Gould (S) Luis Bate, Motion carried.

The Administrator reminded Council of the policy passed at the annual meeting concerning the Park fund and will circulate a copy of the policy.

The Administrator also advised that since the Community address is currently her home address and she will be moving in the future she proposed that the Community open a post office box for the Community mail.

MOTION:

“That the Administrator be authorized to open a mid-size mail box for the Community mail at the Cornwall Post Office.” (M) Stephen Gould (S) Luis Bate, Motion carried.

BLACK FLY: Administrator to send an email requesting the final report.

RECREATION:

1. APM Center Annual Meeting noted the date may be rescheduled.

OFFICIAL PLAN REVIEW: A meeting is booked for October 4th, 2016 at 7:30 PM.

EMERGENCY PLAN: Reminder all Council to review the template circulated.

ADMINISTRATORS REPORT: Circulated

OTHER BUSINESS:

1. FPEIM Semi-Annual meeting Administrator is to register all Councilors

ADJOURNMENT: Being no further business moved to adjourn the meeting at 9 PM moved by Councilor Gould, Motion carried.

Submitted,

Dianne Dowling

Action items from meeting:

1. Council to continue to compile Emergency Plan information
2. Administrator to open a Post Office Box and change the address for all correspondence