

**COMMUNITY OF NEW HAVEN RIVERDALE  
MINUTES OF REGULAR MONTHLY COUNCIL MEETING  
Tuesday, April 19th<sup>th</sup>, 2016  
At Community Office at Legion in New Haven**

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**PRESENT:**

Claus Brodersen, Chair  
Willem Van der Leeuw  
Stephen Gould  
Luis Bate  
Sharon Slauenwhite  
Dianne Dowling, Administrator

**CALL TO ORDER:**

Meeting called to order by Chair at 7:30 P.M.

**APPROVAL OF AGENDA:**

**Motion:**

*"To approve the Agenda as circulated"* (M) Sharon Slauenwhite (S) Stephen Gould , Motion carried

**CONFLICT OF INTEREST DECLARATION:** No Conflicts declared.

**APPROVAL OF MINUTES:**

**Motion:**

*"To approve the Minutes of the Regular Monthly Council meeting of March 15, 2016"* M) Stephen Gould  
(S) Willem Vanderleeuw, Motion carried.

**BUSINESS ARISING FROM MINUTES:**

1. Administrator noted she has not yet picked up the parting gift for Wendy McQuaid, will do before the next meeting.

**CORRESPONDENCE:**

1. Draft Provincial Planning Policy received copy to be circulated via email.

**COMMITTEE REPORTS:**

**BUILDING:**

1. Accessary Building (Carr property) on the Cameron Road:

**Motion**

*"To approve this application as per the new site plan submitted"* (M) Stephen Gould (S) Luis Bate,  
Motion carried.

2. Application for Subdivision is still waiting on the lot categorization. Administrator noted the site distance has been checked and is ok for the addition of the additional traffic from another single family dwelling.

**FINANCE: Budget Circulated.**

**Motion**

*"To approve the finance report circulated" (M) Stephen Gould (S) Sharon Slauenwhite, Motion carried.*

**BLACK FLY:** Councilor Gould advised that he had been called by Bugbusters concerning the first installment of the project and they agreed to begin the program without the initial payment. He noted that he would like to have a policy in place concerning issuing emergency checks in the absence of Administrator and agreed to work on a draft policy for the issuance of emergency checks.

**RECREATION:**

1. APM Center: Administrator advised that Donna Butler had contacted her following the Annual meeting to determine if the APM Center Capital funds request was approved in the 2016 Budget.

**OFFICIAL PLAN REVIEW:** A meeting is booked for Tuesday, May 3<sup>rd</sup>, 2016 to begin the process of reviewing the Plan. Councilors are asked to review the plan and flag any areas of concern.

**EMERGENCY PLAN:** Deferred to the May meeting.

**ADMINISTRATORS REPORT:** Nothing new to report

**OTHER BUSINESS:**

1. FPEIM meeting: Administrator will drop off door prizes and check to the FPEIM office.
2. Discussed the still vacant Council position and noted that this should be postponed until later in the year and re advertised.

**ADJOURNMENT:** Being no further business moved to adjourn the meeting at 8:25 PM moved by Councilor Gould and seconded by Councilor Bate, Motion carried.

**Submitted,**

**Dianne Dowling**

**Action items from meeting:**

1. Fill in Emergency Plan information
2. Offer suggestions for new Planning Board members
3. Get farewell gift for Wendy McQuaid
4. Drop off gifts and check to the FPEIM office
5. Review the Official Plan for the May meeting
6. Councilor Gould to create a draft policy for emergency payments
7. Provincial Planning Policy to be circulated

Approval

Chair \_\_\_\_\_

Administrator \_\_\_\_\_